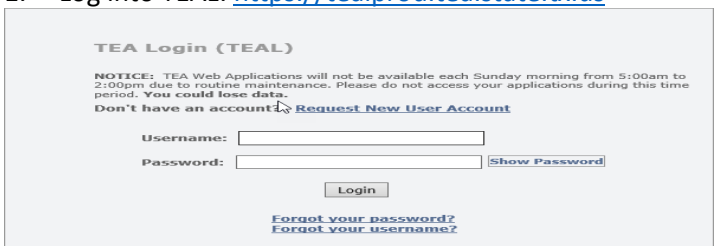
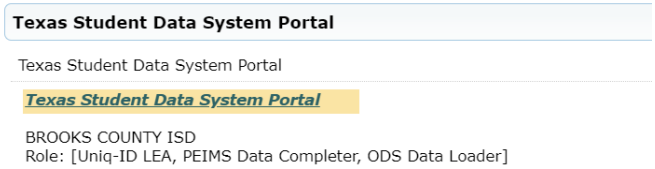
Starting point

1. Log into TEAL: https://tealprod.tea.state.tx.us



2. Click on the "Texas Student Data System Portal" link.

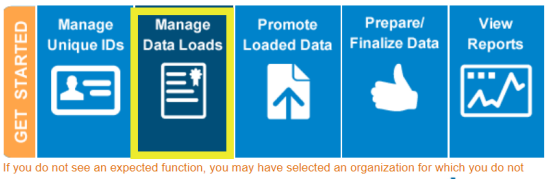


Step-by-Step Instructions

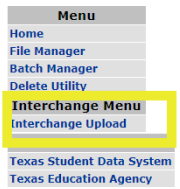
1. Upload and Batch the SIS Interchange files
2. Upload and Batch the Assessment Interchange files
3. Promote Data
4. Validate Data
5. Review Reports
6. *How to Run a Delete Utility (if needed)*
7. *Request an Extension (if needed)*
8. Complete the ECDS Collection
9. *Recall the Submission (if needed)*

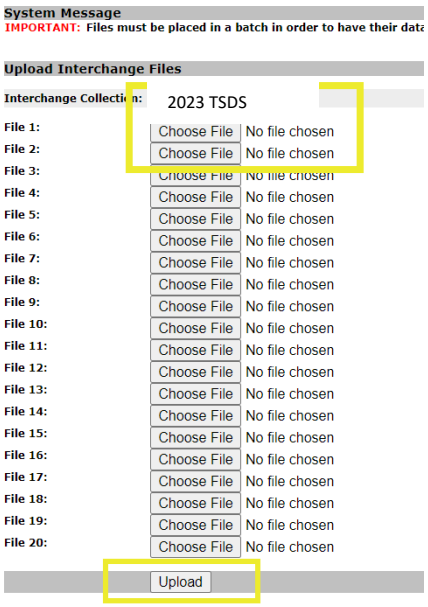
1. Upload and Batch the SIS interchange files

3. Click on "Manage Data Loads".



4. The eDM application tab will open on your internet browser. Click on "Interchange Upload".





5. Under Interchange Collection, click on "2023TSDS".
   a. File 1: click Choose File and browse to the file "InterchangeEducationOrganizationExtension" and click Open.
   b. File 2: click Choose File and browse to the file "InterchangeMasterScheduleExtension" and click Open.
   c. File 3: click Choose File and browse to the file "InterchangeStaffAssociationExtension" and click Open.
   d. File 4: click Choose File and browse to the file "InterchangeStudentParentExtension" and click Open.
   e. File 5: click Choose File and browse to the file "InterchangeStudentEnrollmentExtension" and click Open.
   f. File 6: click Choose File and browse to the file "InterchangeStudentProgramExtension" and click Open.

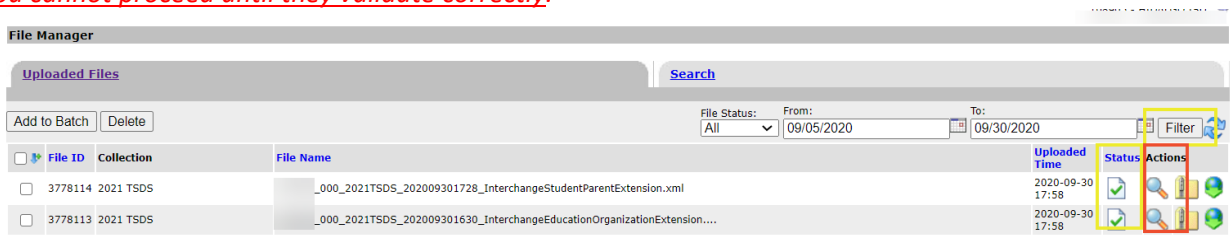
   (Pro-Tip: Zip the 6 files and upload one zipped file)

6. Click Upload.

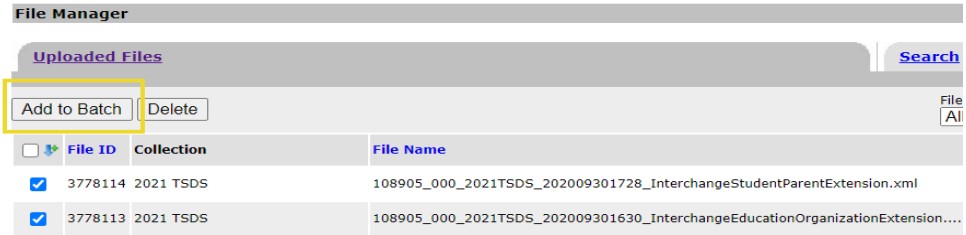
7. The screen will automatically go to the File Manager. You can click on the Refresh icon to make sure that the status of the 6 files have Green Checkmarks for Ready.

If Status is red with an X

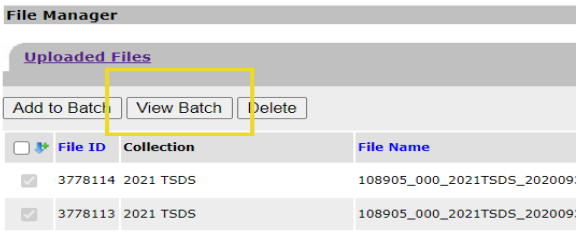
- *Click on the magnifying glass under Actions to see the errors. Click on the magnifying glass next to the "Error.zip" line.*
- *Use the Client-Side Validation Tool to help you pinpoint the errors.*
- *Assess the issue and go back to the SIS to correct the problem or if necessary, you may need to contact the SIS vendor if issues with the way the file is getting compiled.*
- *You cannot proceed until they validate correctly.*



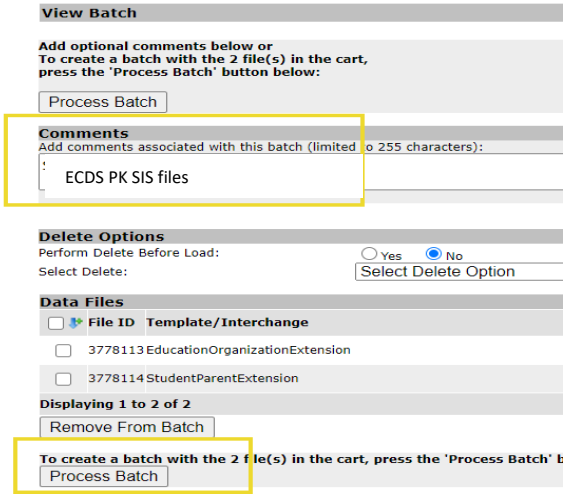
8. Checkmark the 6 files and click on "Add to Batch".



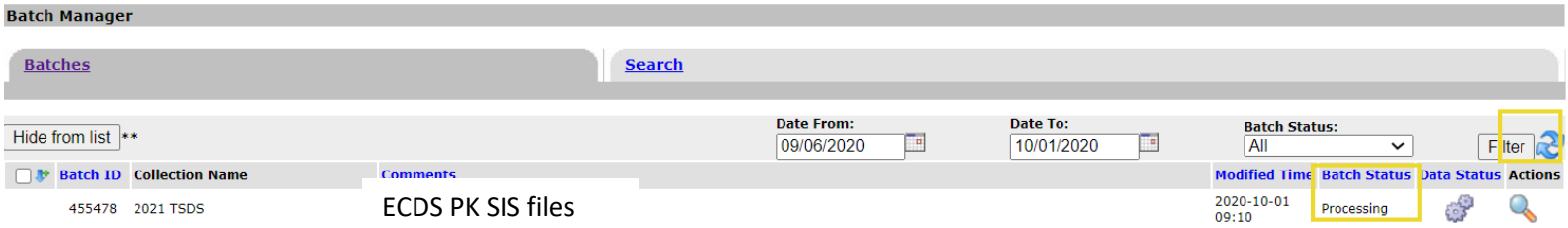
9. Click "View Batch".



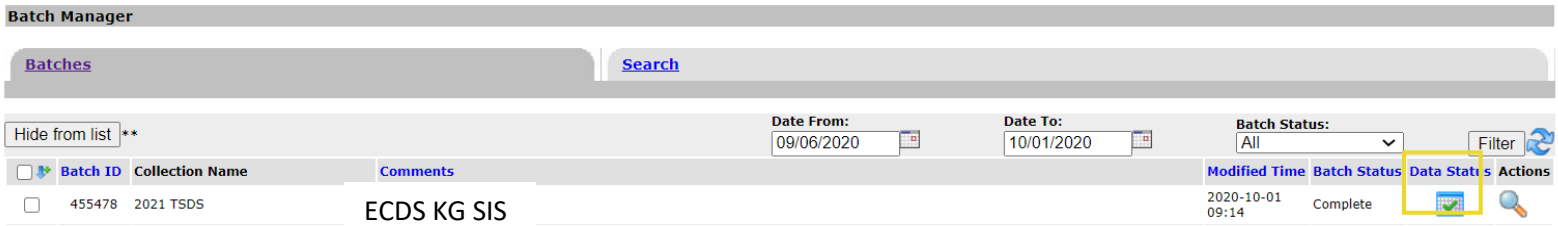
10. Add a comment in the Comment field to describe the contents of the batch. Click "Process Batch".



11. The screen switches to the Batch Manager to process the files. The Batch Status shows Processing.
12. You can click on the Refresh icon to make sure that the status of the batch is Green for Ready. This may take a few minutes to several hours to process, depending on the time of the year when other submissions are due.
    (Pro-tip: Record the amount of time it takes, so you can use this as a baseline for the next run, and/or to report any processing issues via TIMS.)



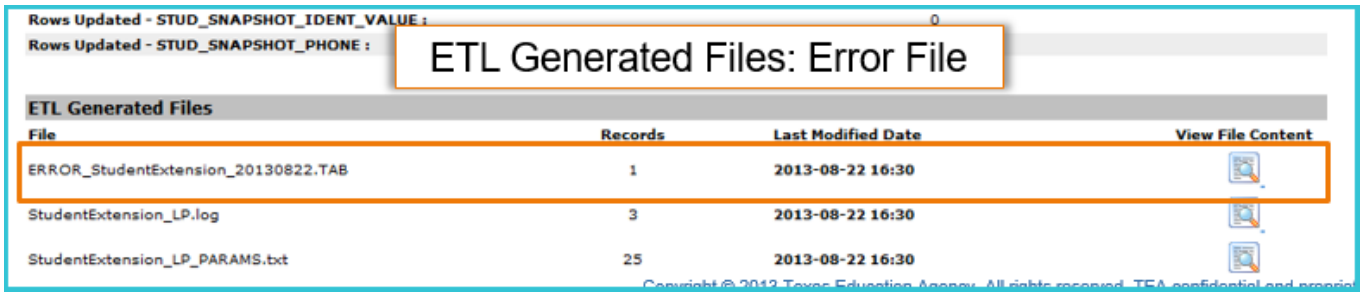
13. Once the status has green check mark, you can proceed to next step.



If Status is red with an X.

- *Click on the magnifying glass.*
- *You will see the files listed.*

- *For the line that has the red X, click on the magnifying glass.*
- *On the ETL tab, find towards the bottom "Error".*

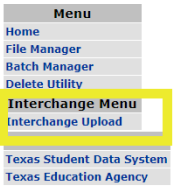


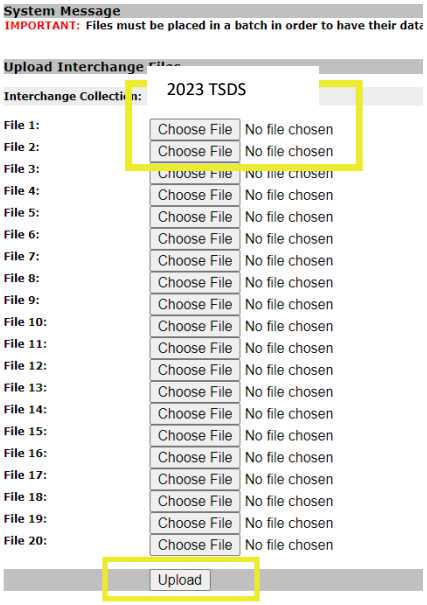
- *Click on the magnifying glass to display the error(s).*
- *Identify on the right-hand side the data element in question.*
- *It may give you a Unique ID to identify the student that is erroring out.*
- *Assess the issue and go back to the SIS to correct the problem or if necessary and recreate your files.*
- *You should not proceed until the files validate correctly. Proceeding will most likely cause Fatal Errors in the next steps that will be difficult to target.*

2. Upload and Batch the Assessment Interchange files

14. On the eDM application, Click on “Interchange Upload”.
15. Under Interchange Collection, click on “2023TSDS”.
    a. File 1: click Choose File and browse to the file “InterchangeAssessmentMetadata” and click Open.
    b. File 2: click Choose File and browse to the file “InterchangeStudentAssessment” and click Open.

    (Pro-Tip: Zip the 2 files and upload one zipped file)
16. Click Upload.

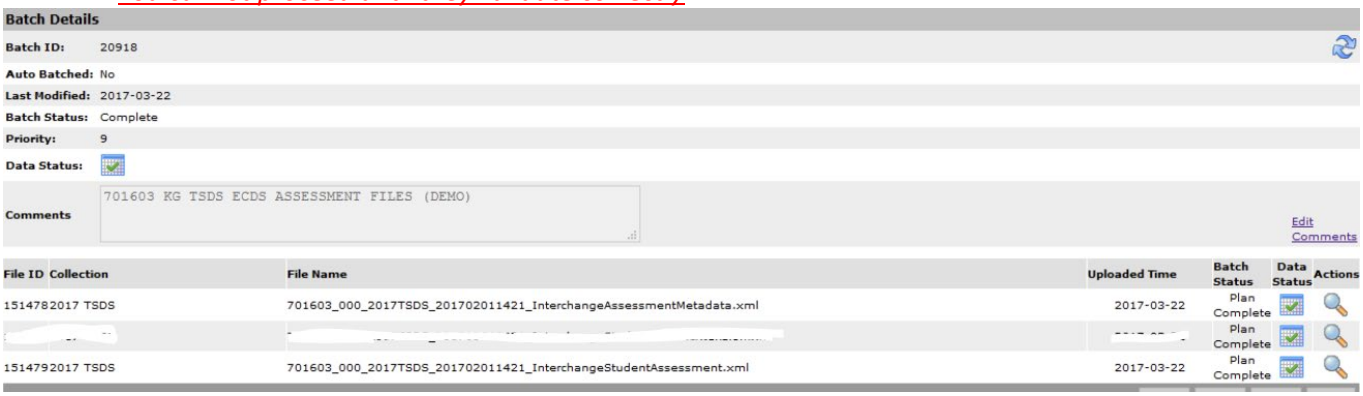




17. The screen will automatically go to the File Manager. You can click on the Refresh icon to make sure that the status of the 2 files have Green Checkmarks for Ready.

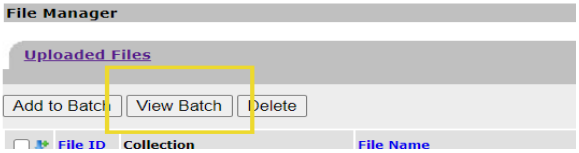
If Status is red with an X

- *Click on the magnifying glass under Actions to see the errors. Click on the magnifying glass next to the “Error.zip” line.*
- *Use the Client-Side Validation Tool to help you pinpoint the errors.*
- *Assess the issue and go back to the Vendor to correct the problem or if necessary, you may need to contact the Assessment vendor if issues with the way the file is getting compiled.*
- *<u>You cannot proceed until they validate correctly</u>.*

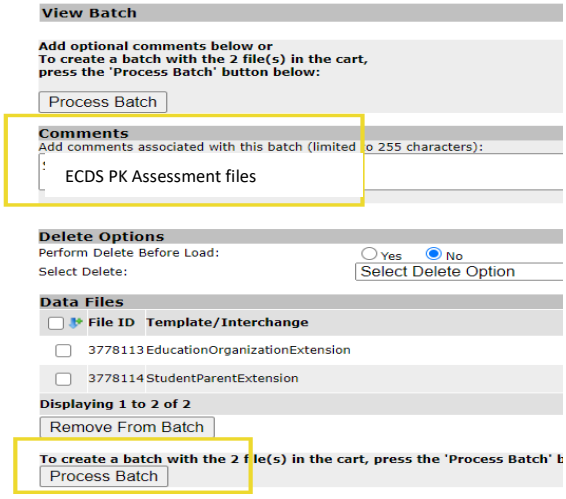


18. Checkmark the 2 files and click on “Add to Batch”.

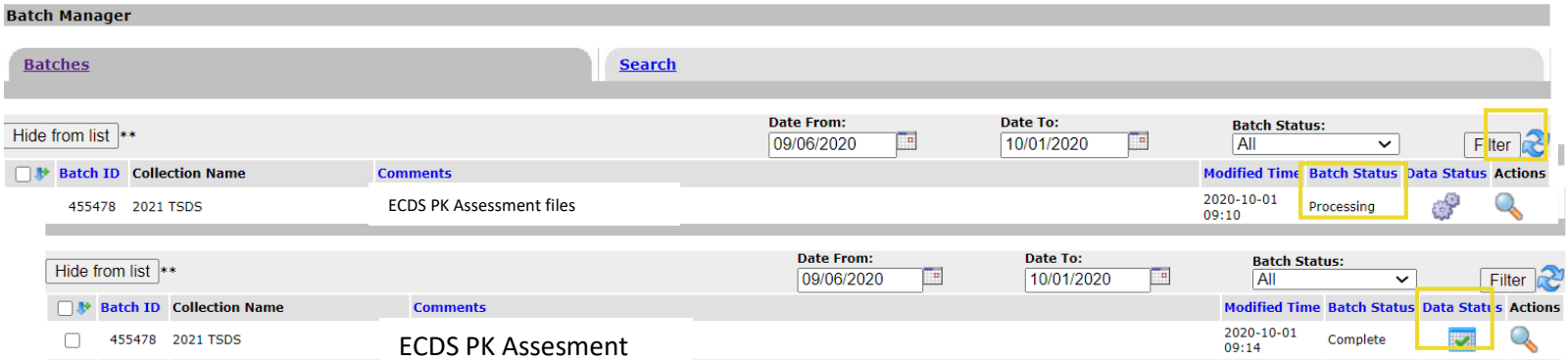
19. Click “View Batch”.



20. Add a comment in the Comment field to describe the contents of the batch. Click “Process Batch”.



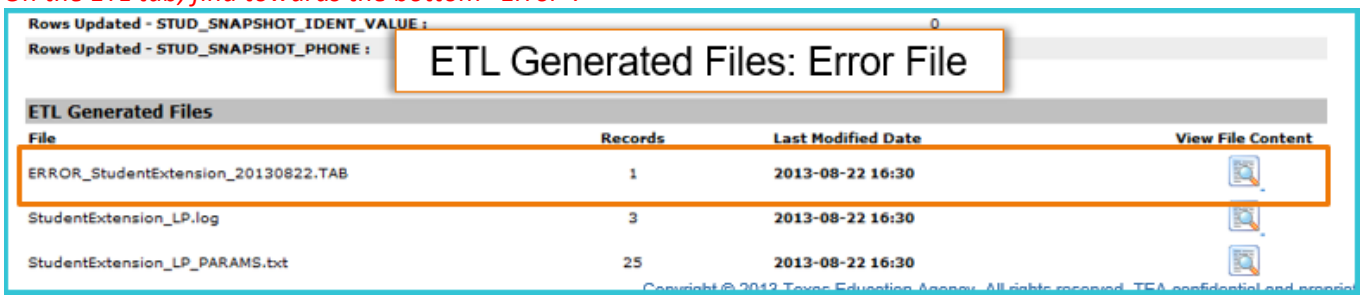
21. The screen switches to the Batch Manager to process the files. The Batch Status shows Processing.
22. You can click on the Refresh icon to make sure that the status of the batch is Green for Ready. This may take a few minutes to several hours to process, depending on the time of the year when other submissions are due.
(Pro-tip: Record the amount of time it takes, so you can use this as a baseline for the next run, and/or to report any processing issues via TIMS.)



If Status is red with an X.

- *Click on the magnifying glass.*
- *You will see the files listed.*

- *For the line that has the red X, click on the magnifying glass.*
- *On the ETL tab, find towards the bottom “Error”.*



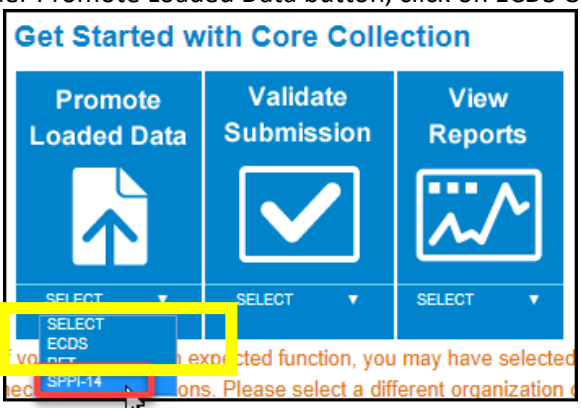
- *Click on the magnifying glass to display the error(s).*
- *Identify on the right-hand side the data element in question.*

- *It may give you a Unique ID to identify the student that is erroring out.*
- *Assess the issue and go back to the Assessment Vendor to correct the problem or if necessary and recreate your files.*
- *You should not proceed until the files validate correctly. Proceeding will most likely cause Fatal Errors in the next steps that will be difficult to target.*

3. Promote Data

24. Back on the TSDS portal, in the ribbon near the top of the page, you will click on Core Collection.

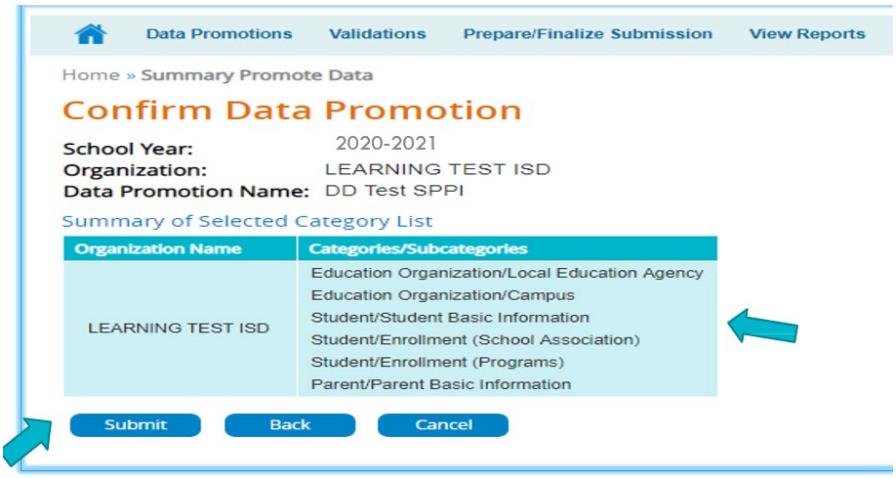
25. Under Promote Loaded Data button, click on ECDS Collection. Then click on Promote Loaded Data button.



26. The screen will open up the TSDS Core Application. Select ECDS, 2022-2023 and PK from the submission drop down menu. Click Go.

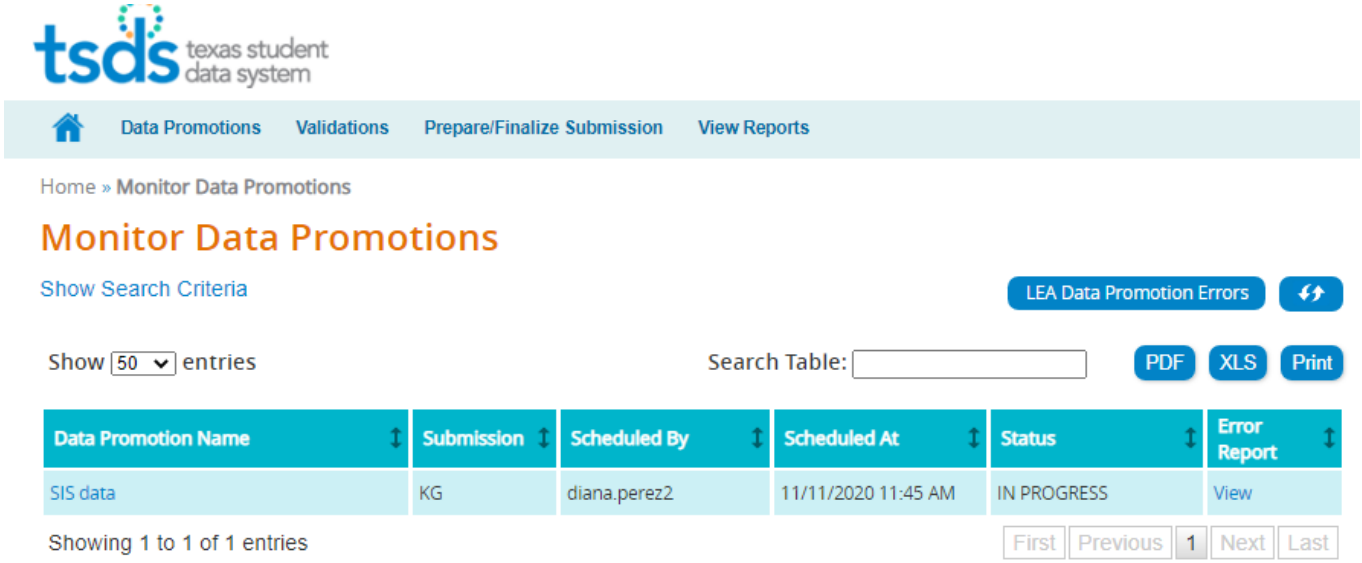
27. The next step is to do Data Promotion. Hover over "Data Promotions" and click on "Promote Loaded Data". On the Categories drop-down, select "All categories". Click on "Next".
(Pro-Tip: If you are at the point of almost completing and you have to make corrections on certain categories (staff or student), call us to help you partial promote subcategories.)

28. On the "Confirmed Data Promotion" list click "Submit".



29. You will see that the promotion job is "In Progress". This will take a few minutes to process. Confirm that the promotion job status switches to "Completed".

    If Status shows "Completed with Errors", click on "View" under the Error Report column. Please call your PEIMS Coordinator for assistance or ESC Technical support to help you with completing a "Delete Utility" process in the eDM Data Loads application. You can most likely complete the ***Delete - TSDS All*** *category. You will have to start from the beginning of the steps. See step 6 "How to Run a Delete Utility (if needed)".*

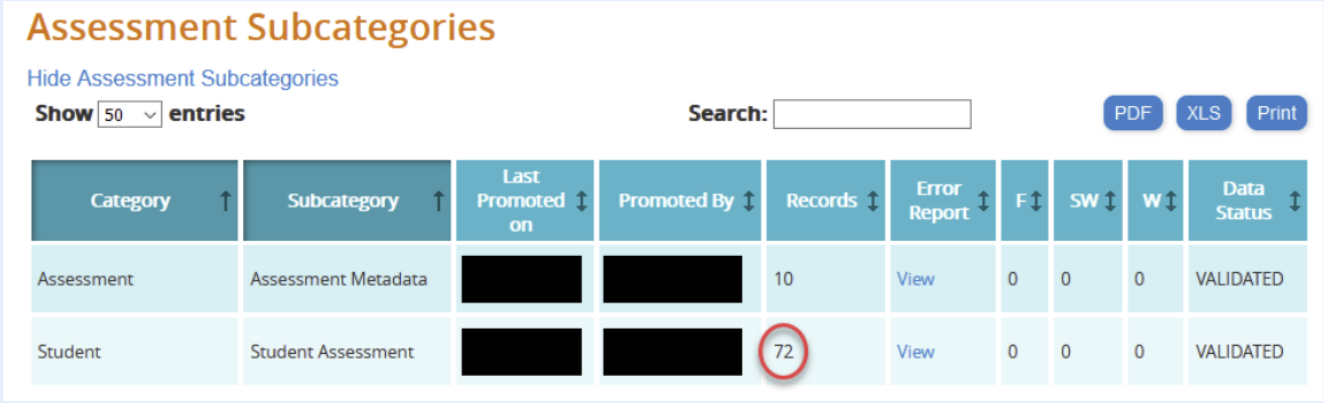


30. Drill down on the Data Promotion Name, by clicking on the link. Verify you have record count under each of the promotion subcategories

Category	Subcategory	TSDS Interchanges
EdOrg	LEA	InterchangeEducationOrganizationExtension
EdOrg	Campus	
Campus Course Section	Course Section	InterchangeMasterScheduleExtension
Staff	Staff Basic Information	InterchangeStaffAssociationExtension
Staff	Teacher Class Assignment	
Student	Student Basic Information	InterchangeStudentParentExtension
Student	Enrollment (School Association)	InterchangeStudentEnrollmentExtension
Student	Student Section	
Student	Student Program	InterchangeStudentProgramExtension
Category	**Subcategory**	
Assessment	Assessment Metadata	**InterchangeAssessmentMetadataExtension
Student	Student Assessment	**InterchangeStudentAssessmentExtension

Review and make sure all records were inserted for the Demographic and Assessment Subcategories. If the Record Count column shows 0 for the Student/Staff and/or Assessment Subcategories, verify all TSDS Interchanges were successfully loaded without any errors and verify that data was inserted/updated in the ODS.

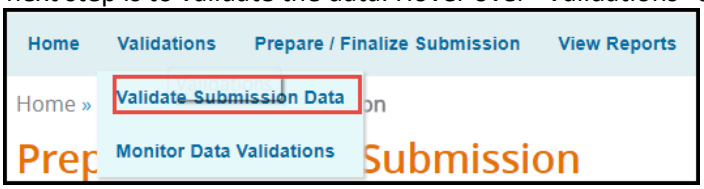
The records count for the student assessment subcategory.



The records count for the student assessment subcategory is one student per assessment title; not per academic subject.

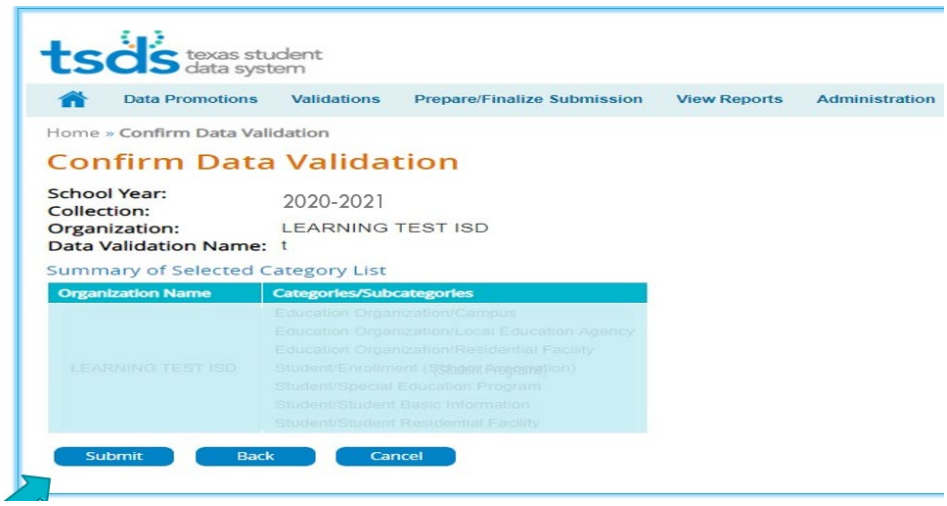
4. Validate Data

31. The next step is to validate the data. Hover over “Validations” and click on “Validate Submission Data”.



32. Under the Categories select “All Categories”. Click on the button “Next”.

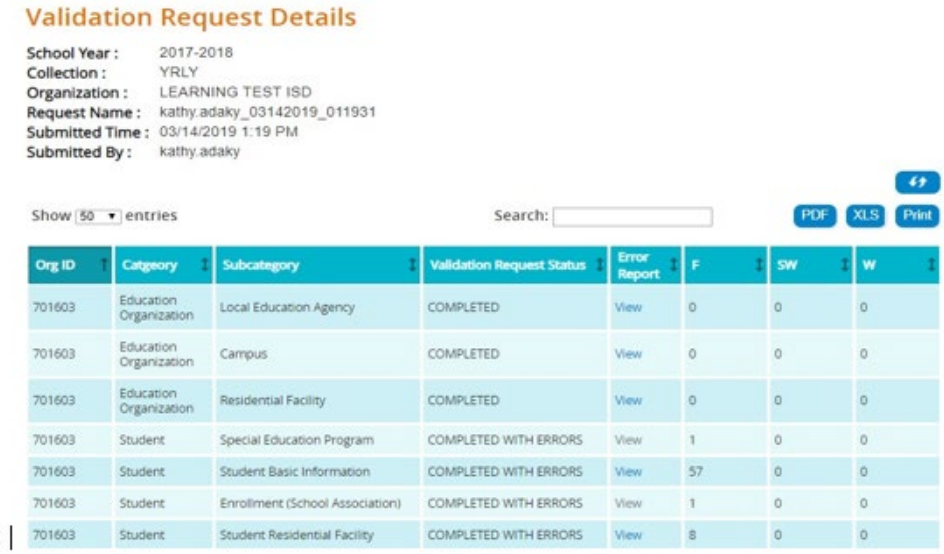
33. On the Confirm Data Validation list click “Submit“.



34. You will see that the validation job is in progress. This will take a few minutes to process. If process is taking more than 1 hour, please submit a TIMS ticket.
    Confirm that the validation job status switches to “Completed”.
    If the status says “Completed with errors” you can view the errors in different ways.

    You can click on the “View” under the error report column OR you can click on the button “LEA Validation Errors”.

Or you can click on the validation name link under the "Data Validation Name" column. This way, you can View the errors by individual categories.



Org ID	Catgeory	Subcategory	Validation Request Status	Error Report	F	SW	W
701603	Education Organization	Local Education Agency	COMPLETED	View	0	0	0
701603	Education Organization	Campus	COMPLETED	View	0	0	0
701603	Education Organization	Residential Facility	COMPLETED	View	0	0	0
701603	Student	Special Education Program	COMPLETED WITH ERRORS	View	1	0	0
701603	Student	Student Basic Information	COMPLETED WITH ERRORS	View	57	0	0
701603	Student	Enrollment (School Association)	COMPLETED WITH ERRORS	View	1	0	0
701603	Student	Student Residential Facility	COMPLETED WITH ERRORS	View	8	0	0

(Pro-tip: You can also export your errors to Excel so you can filter/make notes.)
(Pro-tip: Do you have OnDataSuite? You can load your interchange files and see Business Rules triggered.)

Validation Errors:

All Fatals, Special Warnings, and Warnings must be reviewed. Fatals must be cleared in order to submit ECDS.

- Evaluate the errors and determine what action should be taken to correct the error.
- Errors must be corrected in the local Student Information System (SIS) or corrected by the Assessment Vendor. You may need to begin the steps all over again depending on what needs to be corrected.
- Many times, clearing up one error will also resolve other related errors.

Refer to TEDS for a Complete List of PK Errors. (Search for the business rule error number to get a more clear description of error.)

Common Errors:

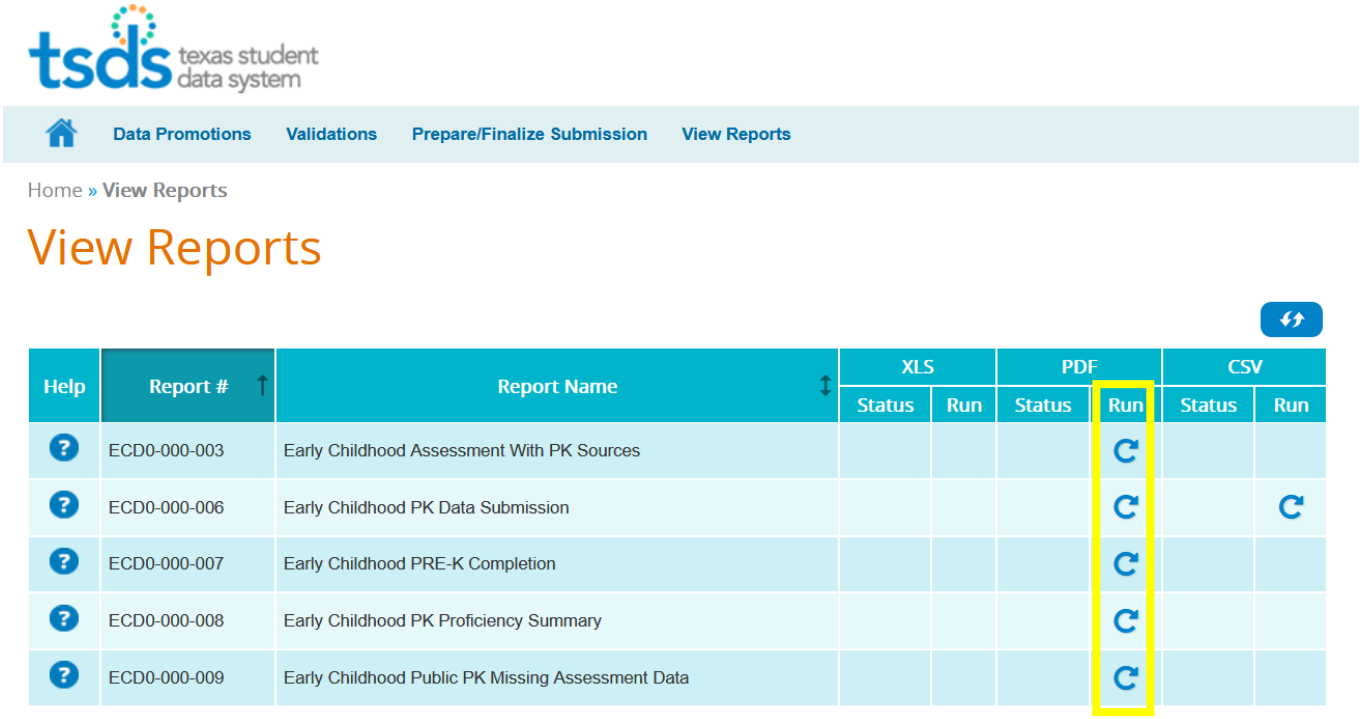
Master Schedule	
46010-0006 (F)	If REPORT-ASSESSMENT-TYPE is "ECDS - PK" or "ECDS - KG", then there must be student data with a matching TX-UNIQUE-STUDENT-ID.
40100-0159 (F)	For each student reported by the LEA, if there is a student assessment reported with REPORT-ASSESSMENT-TYPE of "ECDS - PK" or "ECDS - KG", then there must be student section association data with a matching TX-UNIQUE-STUDENT-ID.
40100-0160 (F)	For each student reported by the LEA, if there is a student assessment reported with REPORT-ASSESSMENT-TYPE of "ECDS - PK" or "ECDS - KG", then there must be enrollment (student school association) data with a matching TX-UNIQUE-STUDENT-ID.
Troubleshooting: All of these Errors will most likely trigger for the same student(s). So choose one of these business rules to focus on. Fixing those will most likely fix the rest of the business rules. Student school association data must be reported for each student reported with an ECDS assessment.. The student is not getting extracted in any of your SIS student xml files Or The student is not getting extracted in your StudentEnrollment.xml file with a StudentSection of PK Homeroom = True. Solution: Will be to troubleshoot in your SIS, Student Schedules/Master Schedule.	
40110-0173 (F)	If the student assessment REPORT-ASSESSMENT-TYPE is "ECDS - PK" or "ECDS - KG", then HOME-ROOM-INDICATOR must not be blank on student section associations.
Troubleshooting: HomeroomIndicator must be reported for all students. Go back to your Master Schedule and confirm that the student's is assigned to one course section flagged as HomeRoom.	
40110-0184 (F)	If the student assessment REPORT-ASSESSMENT-TYPE is "ECDS - PK" or "ECDS - KG", for a particular TX-UNIQUE-STUDENT-ID, there must be one and only one student section association where assessment ADMINISTRATION-DATE is greater than or equal to STUDENT-BEGIN-DATE and less than or equal to STUDENT-END-DATE, and HOME-ROOM-INDICATOR is TRUE.
Troubleshooting: A student can only be reported with one home room at the time the assessment is administered. Go back to your Master Schedule and confirm that student's schedule only is tied to one course section flagged as HomeRoom. Or HomeroomIndicator must be reported for all students.	

Go back to your Master Schedule and confirm that the student's is assigned to one course section flagged as HomeRoom.	
50300-0002 SW	For each Course Section, there should be a corresponding student section association where CAMPUS-ID, CLASS-ID-NUMBER, and COURSE-SEQUENCE-CODE are the same.
Troubleshooting: There are classes without students in them. Confirm if there should have been PK students reported for these classes.	
Staff	
30305-0019 (S)	For a given Course Section, if the Course is for the Pre-Kindergarten SERVICE-ID (01010000) or a Kindergarten SERVICE-ID, then there should be at least one teacher section association with CLASSROOM-POSITION of "Teacher of Record".
Troubleshooting: Each course section for Pre-Kindergarten or Kindergarten should have at least one Teacher of Record. Go back to the Master Schedule and identify why the record did not extract as part of your SIS errors. Ex: Missing Staff UID error, Missing Teacher of Record. There are classes without a teacher of record. Confirm if there should have been a Teacher assigned and reported.	
Assessment	
60010-0003 (F)	If REPORT-ASSESSMENT-TYPE is "ECDS - PK" or "ECDS - KG", then for the reported ASSESSMENT-TITLE, the ACADEMIC-SUBJECT must be one of the valid values listed with a min-max score in the TEDS DC154 Code Table Assessment Specifications.
Troubleshooting: Go back to your Assessment Vendor and correct the range scores for the students. If this is a global issue, then contact your assessment vendor.	

5. Review Reports

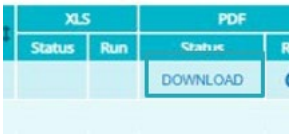
Once you have cleared errors, you can now View Reports. Click on “View Reports”.
Run all ECDS Reports and verify data before completing Submission even if you are Fatal Free.

35. Run the reports by clicking on the Run Icon.



36. You will be redirected to the parameter screen after clicking the run icon.
You can run the report for the LEA, for all campuses or for individual campuses for which you have access. Click Run after parameters are set.

37. Once the report is available, click on “Download” to view it.



ECDS Reports

Report Numbers	Report Name
PK	
ECD0-000-003	Early Childhood Assessment with PK Sources
ECD0-000-006	Early Childhood PK Data Submission
ECD0-000-007	Early Childhood PK Completion
ECD0-000-008	Early Childhood PK Proficiency Summary
ECD0-000-009	Early Childhood Public PK Missing Assessment Data

ECD0-000-003 Early Childhood Assessment PK Sources

This report will show the students who are currently in KG and for whom EDCS data was submitted last year in pre-K. The main purpose of this report is to identify the association Early Childhood (pre-K) Programs associated with KG students and their "Ready/Not Ready" status.

•This report provides Kindergarten Readiness summary results for an ECDS data collection and identifies the Pre-K programs the students attended prior to Kindergarten. The main purpose of this report is to identify the association Early Childhood (Pre-K) Programs associated with Kindergarten students and their "Ready/Not Ready" status.

LEAs can run the ECD0-000-003 Assessment Pre-K Sources report for 2022-2023 to see 2022-2023 KG assessment readiness results compared to same students enrolled in a pre-K program for 2021-2022.

The data within the report shall by calculated by:

- *Match the PK students for the school year being reported to the Kindergarten students in the NEXT school year. For example, the PK students reported for 2021-2022 would be matched to 2022-2023 Kindergarten students.*
- *For those students that are matched, identify the name of the PK program associated with the student.*
- *For each PK program, accumulate the number of students that are identified as part of the match.*
- *Total students will be accumulated for each PK program identified in the match and aggregated based on the criteria of the report (i.e., Classroom, Campus, LEA/District, etc).*
- *Verify Kindergarten Ready/Not Ready counts and percentages*

Texas Education Agency
ECD0-000-003
v22.2.4

TSDS EARLY CHILDHOOD ASSESSMENT WITH PK SOURCES
LEA-level Data
Campuses: All
2021 - 2022 Prekindergarten

Page 1 of 2

LEA:

Status: Completed

Total Campuses/Programs	Total Number of PK Programs	Total Student Enrollment	Total KG Student Assessments Entered	Total # High Quality PK Students	Total % High Quality PK Students	Total % Students KG Match	Total Students KG Ready	Total % Students KG Ready	Total Students NOT KG Ready	Total % Students NOT KG
18	3	1,038	785	972	93.64	75.63	494	62.93	292	37.20

Campus/Program	PK Program	Student Enrollment	KG Assessments Entered	# of High Quality PK Students	% of High Quality PK Students	% Students KG Match	Students KG Ready	% Students KG Ready	Students NOT KG Ready	% Students NOT KG
	Public Pre-K	19	19	15	78.95	100.00	10	52.63	9	47.37
	Public Pre-K Head	100	22	93	93.00	22.00	8	36.36	14	63.64
	Public Pre-K	35	34	34	97.14	97.14	20	58.82	14	41.18
	Public Pre-K	51	47	46	90.20	92.16	29	61.70	18	38.30

Note: Total student enrollment/Student enrollment of PK Students will only display PK students enrolled in a PK program that have a total of 112 days or more enrollment.

Question: How is the Total # High Quality PK Students calculated?

A. The total number of High Quality preK days the student was in class is calculated by counting all days in each of the Student Section Association records starting with the Begin date to the End date. This includes weekends and non-instructional days, and holidays. A student must have 112 High Quality preK days in the student section, for a particular PK school type, to be counted on the total student enrollment for the ECD0-000-003 PreK sources report.

ECD0-000-003 Early Childhood Assessment PK Sources (Campus Level)

This report will show the students who are currently in KG and for whom EDCS data was submitted last year in pre-K.
The main purpose of this report is to identify the association Early Childhood (pre-K) Programs associated with KG students and their "Ready/Not Ready" status.

LEAs should run in the previous year for students who have been assessed with a Commissioner approved kindergarten assessment.
When run in the current year, the report will not list any kindergarten readiness information.

The data within the report shall be calculated by: Matching the pre-K students for the school year being reported to the KG students in the NEXT school year. For example, the pre-K students reported for 2021-2022 would be matched to 2022-2023 KG students. For those students that are matched, identify the name of the pre-K program associated with the student.
For each pre-K program, accumulate the number of students that are identified as part of the match.
Total students will be accumulated for each pre-K program identified in the match and aggregated based on the criteria of the report (i.e., Classroom, Campus, LEA/District, etc).

ECDS: REMINDERS
This is the campus level view of the 003 report. This report will now show the Role ID for the teacher who administered the pre-K assessments (087 or 033).

- *Total Classroom Teachers - Total of all Teachers that submitted data within the Campus/ Program.*
- *Total Number of pre-K Programs - Derived from totaling the number of pre-K programs associated with KG students who have been matched to pre-K students for ALL Classrooms within the Campus/Program.*
- *Total Student Enrollment - Derived from the total number of students enrolled in ALL Classrooms within the Campus/Program.*
- *Although a student may have multiple assessment instrument scores submitted, the student shall only be counted once for reporting purposes.*
- *Verify correct pre-K Program and Student Enrollment columns.*
- ***% Students Kindergarten Match:** % of pre-K students who have been matched to the current KG students.*

Texas Education Agency
ECD0-000-003
v22.2.4

TSDS EARLY CHILDHOOD ASSESSMENT WITH PK SOURCES
Campus/Program-level Data
Campuses: All
2021 - 2022 Prekindergarten

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LEA: [redacted]
Campus: [redacted]

Status: Completed

Total Classroom Teachers	Total Classroom Aides	Total Number of Classroom Positions	Total Number of PK Programs	Total Student Enrollment	Total KG Student Assessments Entered	Total # High Quality PK Students	Total % High Quality PK Students	Total % Students KG Match	Total Students KG Ready	Total % Students KG Ready	Total Students NOT KG Ready	Total % Students NOT KG
5	0	1	2	119	41	108	90.76	34.45	18	43.90	23	56.10

Classroom Teacher/Aides	Classroom	PK Program	Student Enrollment	KG Assessments Entered	# of High Quality PK Students	% of High Quality PK Students	% Students KG Match	Students KG Ready	% Students KG Ready	Students NOT KG Ready	% Students NOT KG
[redacted]A	Teacher of Record	Public Pre-K Head Start	29	2	25	86.21	6.90	2	100.00	0	0.00
[redacted]S	Teacher of Record	Public Pre-K Head Start	34	12	34	100.00	35.29	3	25.00	9	75.00
[redacted]A	Teacher of Record	Public Pre-K	19	19	15	78.95	100.00	10	52.63	9	47.37
[redacted]RA	Teacher of Record	Public Pre-K Head Start	37	8	34	91.89	21.62	3	37.50	5	62.50
[redacted]	Teacher of Record	Public Pre-K Head Start	34	12	34	100.00	35.29	3	25.00	9	75.00

ECD0-000-006	Early Childhood PK Data Submission

Is available to the LEAs who are submitting data for the following:

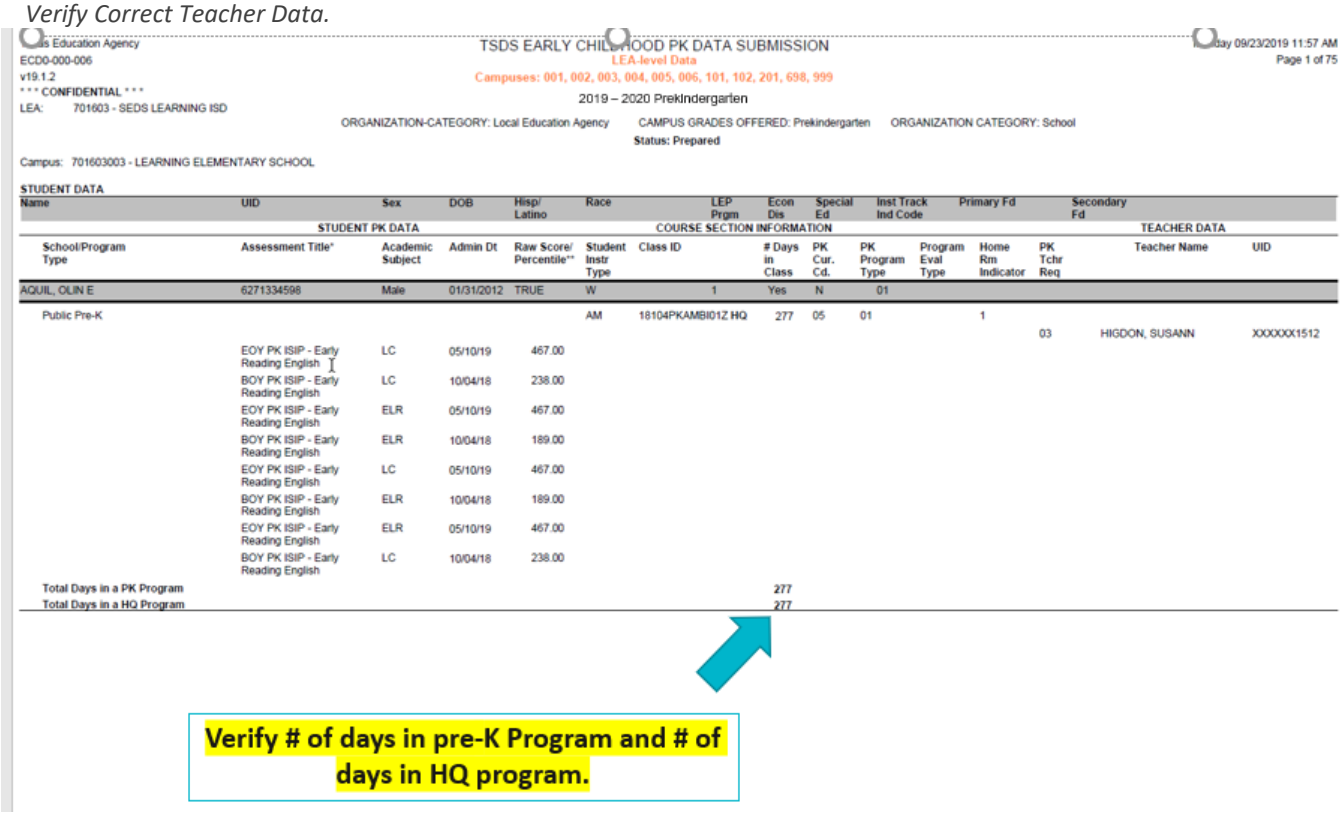
- *Additional PK Teacher Qualifications*
- *PK Program Evaluation*
- *Student Monitoring Progress Completion*

Available in CSV format

This report provides a detailed breakdown of the data submissions for the pre-K data collection. The purpose of the report is to allow LEAs and campuses to review data to evaluate whether their collection is complete.

Verify correct student PK demographics information: Name, Unique ID, Student ID, DOB, Sex, Hisp/Latino, Race, LEP info, Economic Disadvantage, and Special Ed.

Verify Correct Teacher Data.



Texas Education Agency
ECD0-000-006
v19.1.2
* * * CONFIDENTIAL * * *
LEA: 701603 - SEDS LEARNING ISD

TSDS EARLY CHILDHOOD PK DATA SUBMISSION
LEA-level Data
Campuses: 001, 002, 003, 004, 005, 006, 101, 102, 201, 698, 999
2019 – 2020 PreKindergarten
ORGANIZATION-CATEGORY: Local Education Agency CAMPUS GRADES OFFERED: Prekindergarten ORGANIZATION CATEGORY: School
Status: Prepared

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Campus: 701603003 - LEARNING ELEMENTARY SCHOOL

STUDENT DATA

Name	UID	Sex	DOB	Hisp/ Latino	Race	LEP Prgm	Econ Dis	Special Ed	Inst Track Ind Code	Primary Fd	Secondary Fd
AQUIL, OLIN E	6271334598	Male	01/31/2012	TRUE	W	1	Yes	N	01		

STUDENT PK DATA / COURSE SECTION INFORMATION / TEACHER DATA

School/Program Type	Assessment Title*	Academic Subject	Admin Dt	Raw Score/ Percentile**	Student Instr Type	Class ID	# Days in Class	PK Cur. Cd.	PK Program Type	Program Eval Type	Home Rm Indicator	PK Tchr Req	Teacher Name	UID
Public Pre-K					AM	18104PKAMBI01Z HQ	277	05	01		1	03	HIGDON, SUSANN	XXXXXX1512
	EOY PK ISIP - Early Reading English	LC	05/10/19	467.00										
	BOY PK ISIP - Early Reading English	LC	10/04/18	238.00										
	EOY PK ISIP - Early Reading English	ELR	05/10/19	467.00										
	BOY PK ISIP - Early Reading English	ELR	10/04/18	189.00										
	EOY PK ISIP - Early Reading English	LC	05/10/19	467.00										
	BOY PK ISIP - Early Reading English	ELR	10/04/18	189.00										
	EOY PK ISIP - Early Reading English	ELR	05/10/19	467.00										
	BOY PK ISIP - Early Reading English	LC	10/04/18	238.00										
Total Days in a PK Program							277							
Total Days in a HQ Program							277							

Verify # of days in pre-K Program and # of days in HQ program.

Texas Education Agency
ECD0-000-006
v19.1.2
* * * CONFIDENTIAL * * *
LEA: 701603 - SEDS LEARNING ISD

TSDS EARLY CHILDHOOD PK DATA SUBMISSION
LEA-level Data
Campuses: ALL
2018 - 2019 Prekindergarten

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ORGANIZATION-CATEGORY: Local Education Agency CAMPUS GRADES OFFERED: Prekindergarten ORGANIZATION CATEGORY: School

**Number identified with an asterisk is a percentile and not a raw score.

Student(s) with no assessment administered	1

Total Students with >= 112 Days in a PK Program	**186**
Total Students Participating in a HQ Program	**160**
Total Students with >= 112 Days in a HQ Program	**160**
Total Enroll. for All School Types in LEA 701603:	**209**
Public PK:	186
Public PK Head Start:	0
Public PK Licensed Child Care:	0
Public PK Other:	0

Students Participating in each	**PK Curr. Cd***	**PK Tchr Req**
01:	0	70
02:	0	0
03:	0	116
04:	0	0
05:	186	0
06:	0	0
07:	0	n/a
99:	0	n/a

***Students Participating in multiple PK Curr. Cd - are added to each code

Verify correct number of HQ PK Enrollment

**The total number of High Quality PK days the student was in class is calculated by counting all days in each of the Student Section Association records starting with the Begin date to the End date. This includes weekends and non-instructional days, and holidays. A student must have 112 High Quality preK days in the student section, for a particular PK school type, to be counted on the total student enrollment for the ECD0-000-003 PreK sources report.*

ECD0-000-007	Early Childhood PK Completion

This report provides users with an overall status of the current ECDS data collection for all pre-K programs. The reports may be run any time from when the collection is open until it is closed or complete.

Texas Education Agency
ECD0-000-007
v19.1.1

TSDS EARLY CHILDHOOD PK COMPLETION
LEA-level Data | BOY and EOY
Campuses: 001, 002, 003, 004, 005, 006, 101, 102, 201, 698, 999
2019 – 2020 Prekindergarten

Monday 09/23/2019 7:56 AM
Page 1 of 1

LEA: 701603 - SEDS LEARNING ISD

Status: Prepared

Total Campuses/Programs	Total Students Entered
3	185

Campus/Program	Student Assessments	Students Entered	Prepare/Finalize Date Time
701603003/LEARNING ELEMENTARY SCHOOL	190	51	05/23/2019 10:08:11 AM
701603101/Academy of Learning Elementary School	276	74	05/23/2019 10:08:11 AM
701603102/Learning Excellence Elementary School	218	60	05/23/2019 10:08:11 AM

Total number of students with valid assessment scores from the campus or program.

ECD0-000-008 Early Childhood PK Proficient Summary

This report is currently available at the LEA, & Campus levels.
This report provides the compiled results by pre-K program for beginning-of-year and end-of-year assessments, and a comparison of the two.

- *PK Program-E1555 PK-SCHOOL-TYPE from Section Extension complex type. Indicates the PK program that is offered at the campus/course/section level.*
- *Assessment Name-E1127 ASSESSMENT-TITLE from AssessmentExtension complex type.*
- *Academic Domain-E1097 ACADEMIC-SUBJECT from LearningObjective complex type.*
- *The list below are the PK academic subjects/domains:*
  - *Health and Wellness (HW)*
  - *Language and Communication (LC)*
  - *Emergent Literacy Reading (ELR)*
  - *Emergent Literacy Writing (ELW)*
  - *Mathematics (M)*
  - *Composite (all domains) (CMP)*
- *# of students who took Assessments in BOY -Derived by totaling the number of PK students that took a BOY PK assessment for each public PK program within the specific LEA.*

Texas Education Agency
ECD0-000-008
v22.2.3

LEA:

TSDS EARLY CHILDHOOD PK PROFICIENCY SUMMARY
LEA-level Data | Public Prekindergarten
Campuses: All
2021 - 2022 Prekindergarten

Page 1 of 9

Campus	PK School Type	Assessment Name	Academic Domain	# of students who took Asmnts in BOY	% Proficient BOY	% Not Proficient BOY	# of students who took Asmnts in EOY	% Proficient EOY	% Not Proficient EOY	# of students who took both BOY & EOY	Change in % Proficient from BOY to EOY
	[NULL]	CIRCLE CLI English	ELR	13	30.77	69.23	0	0.00	0.00	0	0.00
			ELW	34	94.12	5.88	0	0.00	0.00	0	0.00
			HW	34	97.06	2.94	0	0.00	0.00	0	0.00
			LC	13	0.00	100.00	0	0.00	0.00	0	0.00
			M	31	77.42	22.58	0	0.00	0.00	0	0.00
	[NULL]	CIRCLE CLI Spanish	ELR	21	33.33	66.67	0	0.00	0.00	0	0.00
			LC	21	42.86	57.14	0	0.00	0.00	0	0.00
	Public Pre-K	CIRCLE CLI English	ELR	8	25.00	75.00	10	70.00	30.00	8	50.00
			ELW	8	100.00	0.00	10	100.00	0.00	8	0.00
			HW	0	0.00	0.00	10	100.00	0.00	0	0.00
			LC	8	62.50	37.50	10	60.00	40.00	8	0.00
			M	14	100.00	0.00	19	78.95	21.05	14	-7.14
	Public Pre-K	CIRCLE CLI Spanish	ELR	6	0.00	100.00	9	66.67	33.33	6	83.33
			ELW	6	100.00	0.00	9	66.67	33.33	6	-16.67
			HW	0	0.00	0.00	9	100.00	0.00	0	0.00
			LC	6	66.67	33.33	9	33.33	66.67	6	-50.00
	Public Pre-K Head Start	CIRCLE CLI English	ELR	27	29.63	70.37	34	64.71	35.29	16	43.75
			ELW	41	85.37	14.63	76	60.53	39.47	31	-22.58
			HW	43	83.72	16.28	70	68.57	31.43	30	-16.67

ECD0-000-009	Early Childhood Public PK Missing Assessment Data

- *This report shows the total count of distinct students who have missing assessment data attributed to the campus in the pre-K submission. The student could be reflected on multiple campus reports.*
- *LEAs should use this report to identify missing ECDS Assessment data prior to making their data submissions "Complete."*
- *This report lists "Potential students missing a PK assessment."*
- *Review all Missing Assessment Data listed on the Report for each PK student.*
- *The report does not have to be blank in order to complete the PK ECDS submission.*
- *Example: PK students transferring from one LEA to another might not have a BOY or EOY assessment but would show up on this report.*
- *FYI: This report provides users the ability to create a report that identifies missing ECDS Assessment data prior to the users marking their data submissions "Complete". Report is dependent on assessments being loaded.*

Texas Education Agency
ECD0-000-009
v19.1.1
* * * CONFIDENTIAL * * *
LEA: 701603 - SEDS LEARNING ISD
Campus: 701603101 - Academy of Learning Elementary School

TSDS EARLY CHILDHOOD PUBLIC PK MISSING ASSESSMENT DATA
LEA-level Data
Campuses: 001, 002, 003, 004, 005, 006, 101, 102, 201, 698, 999
2019 – 2020 Prekindergarten

Monday 09/23/2019 7:59 AM
Page 1 of 1

Status: Prepared

Student Name	UID	Student ID	DOB	Sex
DERMO, DEVIN E	6271937853	XXXXX6126	01/28/2010	Male

Total Students By Campus 701603101: 1
Total Students: 1

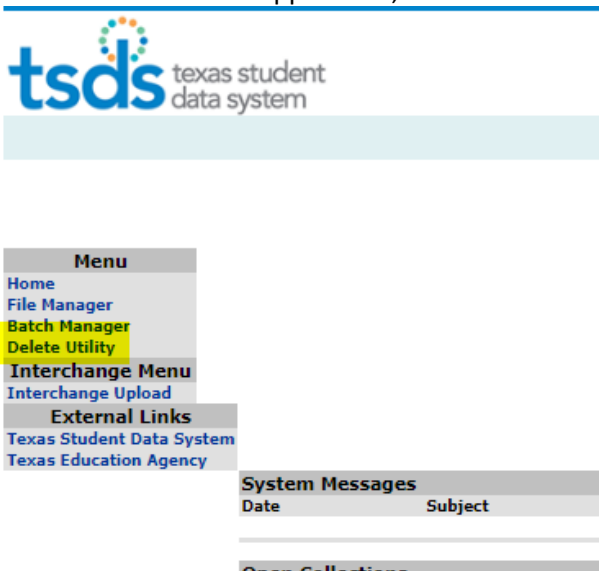
Total count of distinct students who have missing assessment data attributed to the campus in the pre-K submission. Student could be reflected on multiple campus reports.

6. How to Run a Delete Utility (if needed)

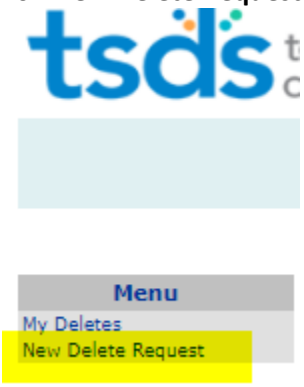
Refer to TEA's TSDS Delete Utility Reload Guide.

If there is data you need to exclude from the ECDS PK Submission, you must run a Delete Utility. The Delete Utility removes data from the ODS, so next time you Promote Data, it won't copy over the bad data.

38. In the eDM Data Loads application, click on "Interchange Upload".



39. Click on **New Delete Request**.



40. Scroll down to the bottom of page and Expand on **2023 TSDS – Data Collection**

2021 TSDS - Data Collection

Delete Name	Action
Delete All ECDS Assessment Data by Assessment Title for School Year in TSDS	
Delete All ECDS Assessment Data by Assessment Title for School Year in TSDS for a Specific Student	
Delete All TSDS Master Schedule Data	
Delete Staff Snapshot Record for TSDS Collection - Interchange StaffAssociationExtension	
Delete Student Programs for TSDS - Interchange Student Program Extension	
Delete Student School Association for TSDS - Interchange Student Enrollment Extension	
Delete Student Section Association for TSDS - Interchange Student Enrollment Extension	
Delete Student Snapshot Record for TSDS Collection - Interchange StudentParentExtension	
Delete TSDS - ALL DATA	
Delete TSDS - Delete Student Parent	
Delete TSDS Enrollment Data for a Specific Student	
Delete TSDS Master Schedule Data for a specific Class ID	
Delete TSDS Student Program Data for a Specific Student	
Delete Teacher Section Association for TSDS - Interchange Staff Association Extension	

Deletes Categories by Interchange Files

Delete All Interchange Files and start all over

- Delete TSDS - ALL DATA

SIS Interchanges:

InterchangeEducationOrganizationExtension.xml

- No delete category

InterchangeMasterScheduleExtension.xml

- Delete All TSDS Master Schedule Data
- Delete TSDS Master Schedule Data for a **specific** Class ID

InterchangeStaffAssociationExtension.xml

- Delete Teacher Section Association for TSDS - Interchange Staff Association Extension
- Delete **Staff Snapshot Record** for TSDS Collection - Interchange StaffAssociationExtension

StudentParentExtension.xml

- Delete TSDS - Delete Student Parent
- Delete S**tudent Snapshot Record** for TSDS Collection - Interchange StudentParentExtension

StudentEnrollmentExtension.xml

- Delete Student School Association for TSDS - Interchange Student Enrollment Extension
- Delete Student Section Association for TSDS - Interchange Student Enrollment Extension
- Delete TSDS Enrollment Data for a **Specific Student**

StudentProgramExtension.xml

- Delete Student Programs for TSDS - Interchange Student Program Extension

- Delete TSDS Student Program Data for a **Specific Student**

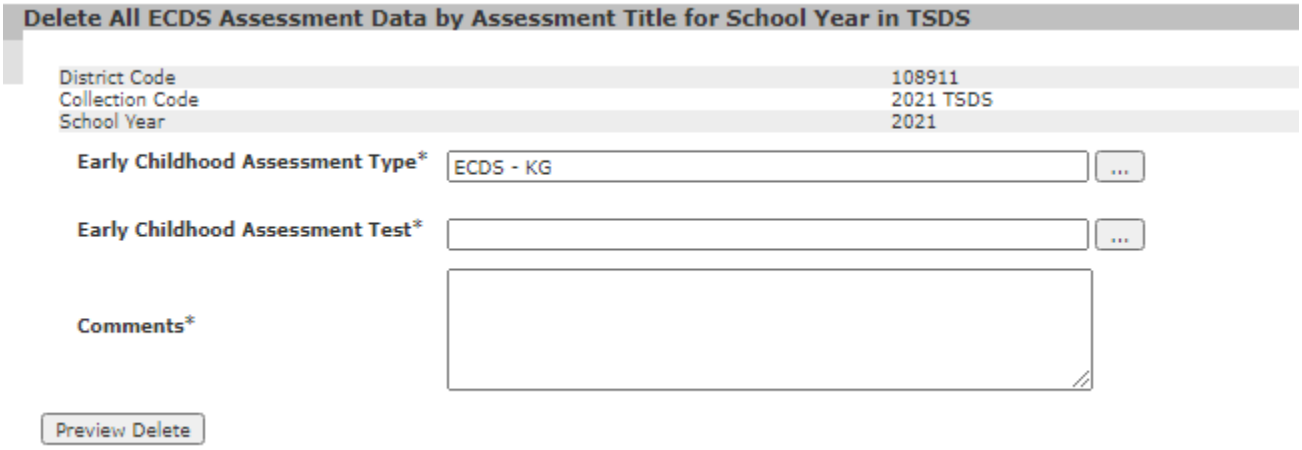
Assessment Interchanges:
InterchangeAssessmentMetadata.xml & InterchangeStudentAssessment.xml

- Delete All ECDS Assessment Data by Assessment Title for School Year in TSDS
- Delete All ECDS Assessment Data by Assessment Title for School Year in TSDS for a **Specific Student**

Click on the blue Arrow under the **Delete All ECDS Assessment Data by Assessment Title for School Year in TSDS.**

- Click on the ellipsis to find the ECDS collection.
- Click each of the assessments you want to delete.

- If you selected the "Delete All ECDS Assessment Data by Assessment Title for School Year in TSDS for a Specific Student", enter student UID.
  - Type in Comments.
  - Click on **Preview Delete**.
  - Click on **Confirm Delete**.
  - The page will switch back to list of **My Deletes**. Confirm the job status has **SUCCESS**.

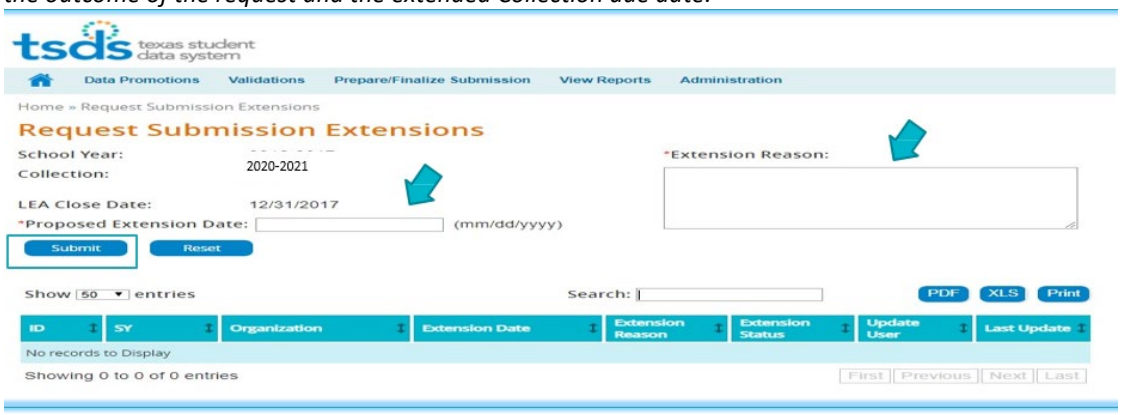


7. Requesting an Extension (if needed)

The Superintendent of the LEA or his/her designee can request an extension if there are extenuating circumstances. The request should be submitted prior to ECDS Due Date.

41. Click on Administration tab. The Administration tab will only be available to the Superintendent or designee who has the Core Data Approver role (ECDS Privilege).

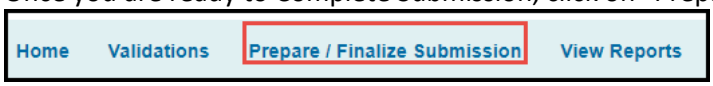
42. Enter the Proposed Extension Date and Extension Reason. Then click Submit.
Extension requests will be reviewed by TEA and approved or denied. An email will be sent to the Superintendent stating the outcome of the request and the extended Collection due date.



The due date is not extended until TEA notifies the Superintendent of the extended due date.

8. Complete the ECDS Collection

43. Once you are ready to Complete Submission, click on “Prepare/Finalize Submission”.

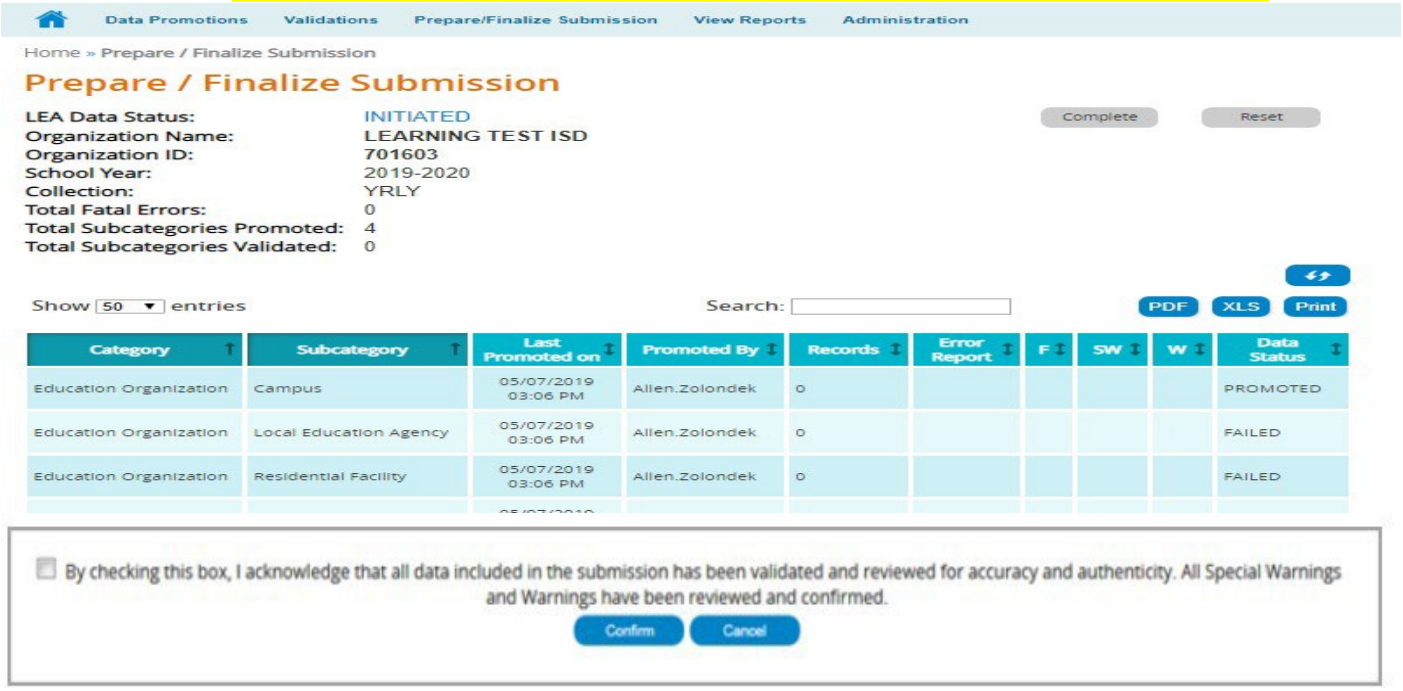


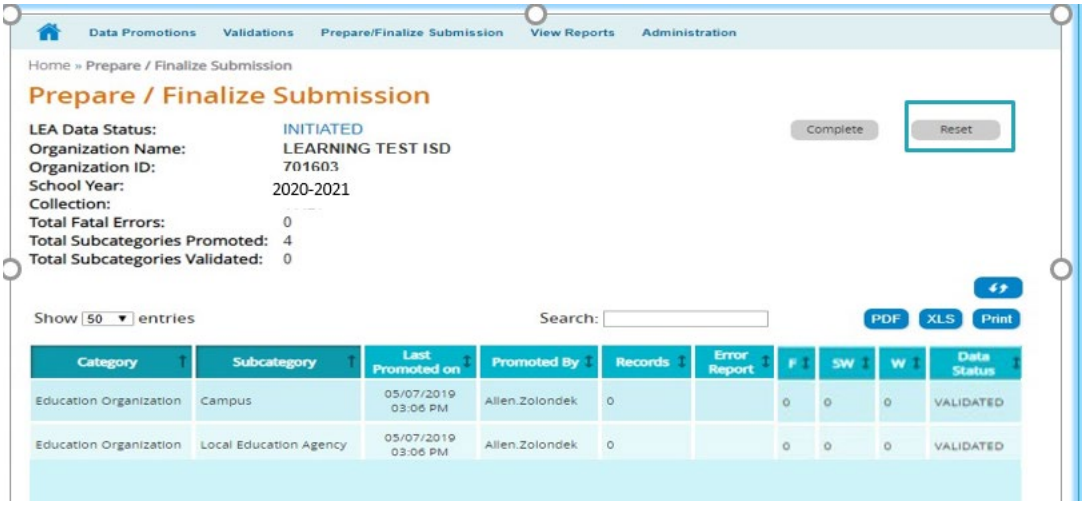
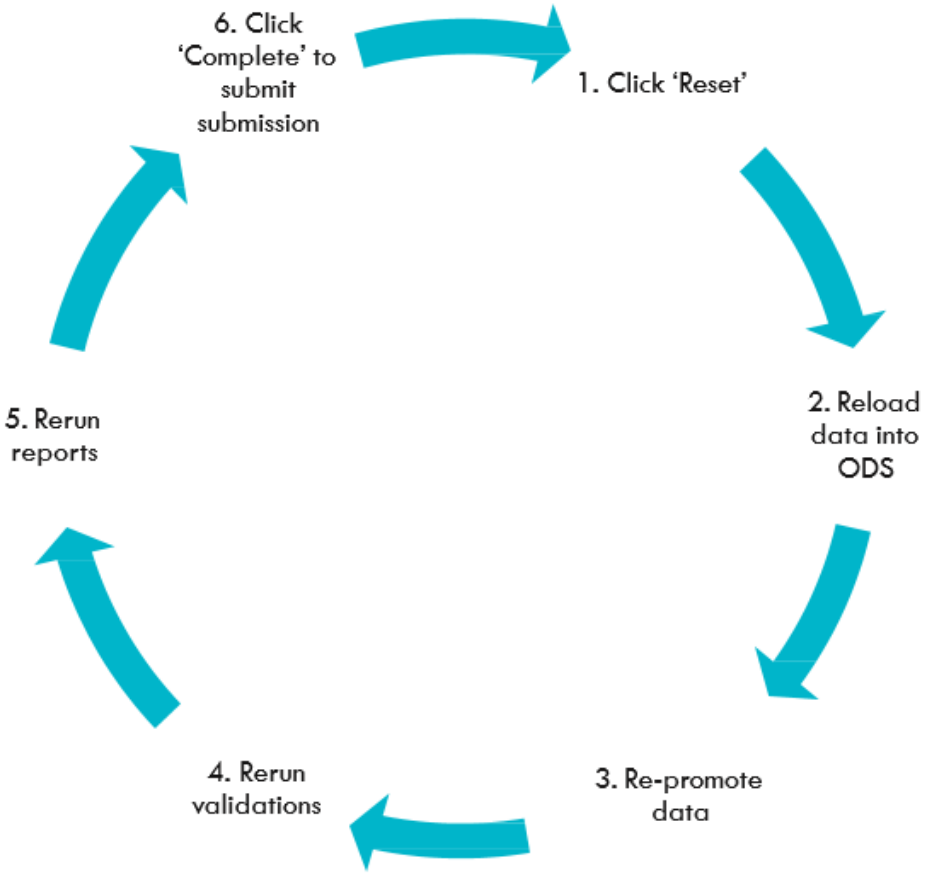
Core Data Completer will finalize the ECDS Collection only when:

- The Collection is Fatal free,
- All Special Warnings and Warnings have been verified, and
- All Reports have been reviewed for completeness and accuracy.

44. Click on “Complete” button, read the acknowledgement, and check the box. Click Confirm.

This is the last step. No need for Superintendent Approval.



9. Recall the Submission (if needed)

45. The Reset button will allow you to recall your completed submission and continue to make corrections to the data. You can reset your submission as often as needed until TEA's submission due date.